

TPM Pooled Fund conference call meeting notes

Date: Wednesday, December 7, 2016

1. Roll Call (Matt.) Attendees: Christos Xenophontos RIDOT; Matt Hardy AASHTO; Roy Fleshman Caltrans; Steve Guenther Caltrans; Edgardo Block CTDOT; Susana Reck FHWA; Michael Nesbit FHWA; Deanna Belden MnDOT; Imad Aleithawe Mississippi DOT; Giri Venkateela NJDOT; Terri Holley Oklahoma DOT; Chad Silva TXDOT; Kent Marquardt TXDOT; John Thomas Utah DOT; Daniella Bremer WashDOT; Lori Richter WisDOT;
2. Opening Remarks (Christos). Question about how to transfer money to RIDOT for this pooled fund? Contact Lori Fisetete at RIDOT.
3. Membership update and Possible New Members (Christos.) Kentucky and Vermont are possible new members. Lori Fisetete will follow up with Tennessee as Deanna Belden believes this pooled fund is now on their work plan. Contact is Tanisha Hall of Tennessee DOT. Question – is this just for State DOTs? No! Bring a friend, including MPOs.

We currently have \$650,000 allocated in this project. Will have \$90k more to reallocate if we get the three new members.

4. RFP #1 TPM Information Clearinghouse (Matt.) This is going out as a Single Source contract to the existing contractor of the TAM portal. Spy Pond Partners will come back to AASHTO with a proposal for the clearinghouse. Would like to keep some flexibility in how they use \$100,000 of the \$200,000 identified for this task.

The goal for the schedule is to have something ready for TRB, so we can promote the TPM information clearing house. It won't be finalized, but we would be able to promote it heavily. Once Spy Pond under contract, hope to move pretty quickly with the core of what we want done with the money.

5. RFP #2 TPM Knowledge Development (Matt.) This second RFP will bundle together all of the knowledge transfer work. A guaranteed \$75K for item 2.1 knowledge/skill/ability gap analysis; then for 2.2 and 2.3, will have an option we can exercise for the consultant to continue. RFP #2 will be competitive. Once finalized, AASHTO will post it to their website. Would like panel to spread the word/send it along to firms we believe would be interested. Would like to try to enrich the pool of people working on this topic area. Matt's goal is to have something next Thursday or Friday so can be ready to talk about it at TRB.
6. Possible meeting at TRB. Matt will ask pooled fund members to respond when they can/cannot meet for a face to face meeting at TRB. Perhaps a lunch or evening meeting would work best. FHWA has had a suite in the past with a conference room that could possibly be utilized. Conference room holds about 12 people; Susanna will look into when this room is available this year. Another idea is the AASHTO offices, which are a \$6 Uber charge.
7. Other. Much of what we will talk about in these conference calls will be about the TPM clearinghouse, so will try to include a rep from Spy Pond, likely Hyun-A Park.

NCHRP 20-24(104) project is refocusing due to overlap with another project. \$85,000 is available. Anita Vandervalk of Cambridge Systematics is re-scoping the \$85k to develop a timeline tool that will plug into the clearinghouse. This is leveraged money that will enhance the clearing house.

Next call is on Wednesday January 4, 2017 the week before TRB. Will plan to have Spy Pond on that call as well.

Very efficient meeting; adjourned at 3:01 pm eastern time.