

# TPM Pooled Fund Webinar Meeting Notes

Thursday, April 27, 2017

Attendees: Matt Hardy, AASHTO; Christos Xenophontos, RIDOT; Karen Miller, MoDOT; Perry Lubin, Spy Pond; Terri Holley, Randy, & Dustin Thoendel, ODOT; Matt Haubrich, Iowa DOT; Colleen Kissane ConnDOT; Daniela Bremmer, WashDOT; Deanna Belden, MinnDOT; Nazhat Aboobaker, NJDOT; Imad Aleithawe, MissDOT; Michael Nesbitt, FHWA; Moses Garcia & Chad Silva, TxDOT; Subrat Mahapatra, Maryland DOT; Jim Ritzman, PennDOT; Jessie Jones, AHTD; Amy Ford-Wagner, Oahu MPO; Steve Guenther, CALTRANS; Michael Nesbitt, FHWA

1. Membership Update – Matt and Christos
  - Matt needs to know when pooled fund members change; refer to contact list he emailed with agenda
  - Christos is going to ask Georgia DOT to join with Russell as the new SCOPM Chair
  - Still waiting to hear from VT and TN
2. FHWA Update – Michael Nesbitt
  - Training - TPM Virtual Academy in development with online courses; for example they are working on a Pavement PM/ Target Setting/ Reporting course
  - After the September Peer Exchange in Colorado, CDOT is offering a one day course: Coaching for Change Management. This is an internal course CDOT provides their employees; Michael wanted to know if the pooled fund would consider covering travel reimbursement for the one day course as FHWA will cover travel for the peer exchange
    - Christos asked Michael for more information on the one day course to decide if the pooled fund to support travel reimbursement
3. Travel Reimbursements – Christos
  - Reference Section 4.5 Travel Reimbursements from Charter
    - Christos said TAC (Technical Advisory Committee) to determine two things:
      1. What is “worthy to attend” for travel reimbursement?
      2. Who really needs help as each member is limited to 2 trips per agency for the 2017-2019 timeframe?
    - Is the Cincinnati meeting “worthy to attend”?
      1. Only 1 ½ hour meeting out of a 5 day conference; better to use travel for a dedicated 1 ½ day pooled fund member meeting – all agreed after much discussion
    - Matt Haubrich mentioned TRB is in early planning stages for 2019 Performance Management Conference
4. TPM Pooled Fund Website at <https://www.transportationmanagement.us/> - Perry Lubin, Spy Pond
  - Reference Spy Pond power point presentation
  - Most recent activities have been looking at the 4 functional elements (slides 2-3)
    - Events
    - Tools
    - Community
    - Resources
  - Functional enhancements (slide 4) shows progress to date with yellow boxes complete and priority items with a box around them

- Scenarios or Use Cases (Slide 5)
  - Next phase is create wireframe around these scenarios for member feedback; Matt Hardy to set up a separate meeting for review in early June
  - Karen emphasized the importance of members reviewing the wireframe, as it's the basis of the website and will dictate how it functions
- Demo of site: <https://www.transportationmanagement.us/>: looked at the three sites (ERM/ TAM/ TPM); Matt Hardy said the ERM & TAM were developed with other funds; reviewed what's posted on the TPM site
- Goal to have website available to show in Cincinnati

#### 5. Action Items

- Email Matt if updates to Pooled fund membership
- No travel reimbursement for Cincinnati meeting; needs to be for a pooled fund specific meeting
- Matt to schedule an early June meeting for wireframe review
- Spy Pond to have new website to show in Cincinnati
- Next regularly scheduled meeting is June 22