**MEETING NOTES**

AASHTO CPBM Organizational Management (OM) Subcommittee and

TRB ABC20 Management & Productivity Committee

February 18, 2020

11:00 am - 12:30 pm (Central)

**Please Note:** To register for future committee meetings, if you haven’t already, please go to: https://www.tpm-portal.com/community/cpbm/om-abc20/

1. **Welcome and Roll Call (5 min.) – Deanna Belden, Charlie Purcell, and Susanna Reck**

Others in attendance included: Alexis Kuklenski, Chris Young, Craig Crick, David Putz, Gary Vansuch, Lori Richter, Michael Nesbitt, Nigel Blampied, Christos Xenophontos, Victoria Beale, Alana Spendlove, Mara Campbell, Jason Bittner, Patrick Cowley, Dawn Sullivan, Dee Lam, and Andrew Poggione.

1. **OM Items (40 min.)**
	* Activity Updates
		+ Activity 1, Process Improvement – Gary Vansuch
			- Trying to build a community practice of practice and technology tools and transition that to a different platform that is Google based.
			- Some things working: more asking the new members of lean forum; down side is that there are no postings on the transportation lean websites and maybe less interest.
			- Fewer people accepting webinar invites, maybe put tech on hold and reach out to determine the level of interest.
			- Maybe do a survey and follow up discussions with each community of practice and refocus to support the efforts.
		+ Activity 2, Informed Decision Making and Communications – Jack Smith
			- Deanna recommended to stay tuned for future activities with performance measures.
		+ Activity 3, Research – Michael Nesbitt, FHWA Liaison
			- Michael will be rotating off the Organizational Management subcommittee.
			- The last update is based off the annual mtg where there’s interest in continuing to promote and pursue the agencies materials that were presented at the workshops; such as peer exchanges.
			- Michael’s responsibilities will be shifting to focus on the research side of the program.
			- Alexis Kuklenski will be acting as a friend to the AJE-15.
	* Highlights from TRB Annual Meeting – Deanna Belden
		+ Webinars shown on Performance Management were done well as was the workshop format. There was a lot of participation, and committee meetings were productive.
		+ Michael liked the design thinking workshop, which had about 35-40 attendees.
		+ The International committee with co-sponsor; ABC-20 had a workshop, WF 20-50 that was well attended. New skills needed for our future workforce and where we stand in the development was discussed.
	* Membership list update / TRB committee transitions – Deanna Belden
		+ Deanna’s working on updating the membership list and will compile into an Excel spreadsheet.
	* Report on work plan for PIARC (World Road Association) Technical Committee 1.1 (Performance of Transport Administrations) for 2020-2023 cycle – Deanna Belden
		+ Recently held kick off meeting for new 4-year cycle, to finalize technical committee work plans. This organization is best described as the international version of AASTHO, focused on the practitioner rather than research.
		+ Three rep orts were done in previous cycle; reports can be downloaded from this link: <https://www.piarc.org/en/activities/PIARC-Directory-Technical-Reports/PIARC-Technical-Reports-Cycle-2016-2019>
			- Framework on Measuring Effectiveness and Efficiency of Transport Administrations
			- Evaluating the Transformation of Transport Administrations
			- Good Governance and Anti-Corruption and Response Measures Including the Development of a Culture of Transparency and Accountability
		+ Issues to be addressed in this new cycle include:
			- Understanding how Road and Transport Administrations are measuring the efficiency and effectiveness of Customer Experience and Public Value Creation
			- The Role of Transport Agencies in Shaping Disruptive Technology and Service Models
			- Organization of Staff and Human Resources
	* Results of live poll and discussion to prioritize proposed future activities – Charlie Purcell
		+ Charlie reviewed the results, in both graphical and numeric formats (see attached)
		+ The top 5 ranked ideas were:

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| --- | --- | --- | --- | --- |
| Option | Description | Value | Part. | Ave Score |
| C.2 | Synthesis proposal for non-system performance measures for decision making at state DOTs | 4.20 | 3.80 | 4.00 |
| B.1 | Raising awareness of the portal | 4.29 | 3.41 | 3.85 |
| C.1 | Exploring the Impact of procurement process on innovation and tech | 4.00 | 3.07 | 3.53 |
| A.2 | Peer exchange on organizational management | 3.82 | 3.12 | 3.47 |
| B.2 | Contributing content to the portal | 3.65 | 3.24 | 3.44 |

* + - Charlie suggested that the subcommittee leadership pick 1 or 2 ideas from the top five as future activities for this subcommittee to work on.
1. **FHWA Updates (5 min.) – Michael Nesbitt, FHWA liaison**
	* FHWA has entered into a contract with EdX
	* There will courses ranging from Data Analysis to Project Management, offered in the spring.
	* Attendees will receive certification of completion certificates.
	* An email will be sent with an announcement in the spring.
2. **ABC20 Items (30 min.) – Susanna Reck**
	* Highlights from TRB Annual Meeting
		+ Minutes were sent out earlier today.
	* Update on TRB committee restructuring
		+ Reorganization finalized this coming April.
		+ Follow-up meeting being scheduled in a couple of weeks if possible. Discussion on the framework of new committee with focus on new mission, goals and vision.
3. **Other business / open discussion (5 min.) – All**
	* Gary shared information that was from a previous discussion regarding looking for Webinars. He recommended going into the NCHRP 1902 Work Force Management webinar, a good topic he can bring up at the exchange. If there’s any info about the length of time or dates, Gary can share. Please share with him or he’ll just bring up the topic.
4. **Wrap-up (5 min.) – Deanna Belden**
	* Recap of action items
		+ Committee leadership will be talking about next steps for new focus areas and combing things and will be reaching out for more feedback and asking for volunteers to write up research proposals.
		+ Susanna will follow up with email to committee members on TRB and the other side to Organizational Management folks.
		+ Opportunity to work on the beginning of new Transportation committee to develop new mission and goals. The turn-around time is short. An email will be sent asking for help to set up an outline prior to the mid-year meeting in July. The meeting will be a working meeting to develop a new strategic plan.
		+ There will be follow up with Gary on NCHRP.
		+ The mid-year meeting is planned in conjunction with the TRB Asset Management conference in Boston in July 2020.
	* Review of upcoming meetings and important events
		+ OM/ABC20 monthly webinar, March 23, 2020, 12:00 - 1:30 Eastern
		+ [13th National Conference on Transportation Asset Management](http://www.cvent.com/events/13th-national-conference-on-transportation-asset-management/event-summary-fb2da20ff2b14ddfbbaa97c27f09fb27.aspx), Boston, MA, July 11-14, 2020