**MEETING NOTES**

AASHTO CPBM Organizational Management (OM) Subcommittee and

TRB AJE15 Workforce Development & Organizational Excellence

April 27, 2020

11:00 am - 12:30 pm (Central)

**Please Note:** To register for this and future committee meetings, if you haven’t already, please go to:

<https://www.tpm-portal.com/community/cpbm/om-abc20/>

1. **Welcome and Roll Call (5 min.) – Deanna Belden, Charlie Purcell and Susanna Reck**

Other attendees included: Christos, Lori, Nigel, Claire Randall, Craig, Stacey Huston, Dave Putz

Susanna noted what used to be the ABC20 Management and Productivity committee and is now transferring into the Transportation Workforce and Organizational Excellence committee (AJE15).

1. **TRB Committee Reorganization (25 min.) – Victoria Beale**
   * Victoria Beal is the chair of the new AJE15 committee and provide some of her background, as follows.
   * Victoria is the LTAP director in Ohio, within the Ohio DOT; within the office of Local Program.
   * For 6 years, Victoria served as co-chair on the Education Training committee at TRB along with Diana Long. She will currently serve as the committee chair for the merged Management Productivity and Education and Training committee.
   * Recent discussions took place regarding the merge and the scope. Hope to propose this to the merged committees.
   * A draft should be sent out to discussion group this week and to the broader membership for review and finalization.
   * TRB is open to the official change of scope, and the name change. From there work will be done on the strategic plan and getting the foundation built.
   * Deanna and Charlie remain open to collaborating with the new TRB committee, there are no definite decisions made.
   * The draft scope should be sent out to core group this week hopefully broader group will see in a couple of weeks.
   * The official name; Work Force Development and Organizational Excellence was the name submitted.
   * From the TRB side and reorganization, the new organization was effective on April 15th. As of now it is the AJE-15 committee. You can find it at My TRB website. The new committee is there but currently old data is being transferred into new.
2. **OM Items (30 min.)**
   * Membership list update – Deanna
     + Not much work on this right now. Would like to address the membership status; such as being an AASHTO friend of a committee. There are rules out there but this committee on Performance Based Management has had a relaxed process. Please participate weather you’re a friend or a member. This is not finalized but keep participating and we’ll keep you updated.
     + We still are having go to Webinar issues and may go to ZOOM, we will still make sure everyone receives information.
   * Prioritization of future activities– Charlie Purcell



The top 5 ranked ideas were:

1. **FHWA Updates (10 min.) – Susanna**
   * The Performance Management side is making significant progress determinations on performance measures for safety and are being shared with state counterparts on what the determinations are.
   * If you have questions, please reach out to your FHWA Division offices or Susanna with questions.
   * Performance management has a number of HPMS reporting requirements, these are being reviewed, the deadline was April 15.
   * Heads up that there will be a portal opening in Sept.
   * In process for determination guidance efforts to be transparent on how the process will work on FHWA side.
   * MPOs and process of target settings.
   * PM3 peer exchange has been postponed, but still looking for how to make everything work.
   * Closer to Ed-X pilot subscription service purchased to provide online training related to building skill set around TPM, kickoff scheduled around June, initially opened to Pool Fund members.
2. **Other business / open discussion (5 min.) – All**
3. **Wrap-up (5 min.) – Deanna Belden**
   * Recap of action items
     + Victoria is going to be sending the scope of new AJE Committee draft out to brainstorming group and then to a larger group in next few weeks. Asking for people who want to work on developing high priority items that came out Organizational Management.
     + You will be getting presentation in email.
   * Review of upcoming meetings and important events
     + Next monthly webinar/meeting, May 19, 2020, 12:00 - 1:30 Eastern
     + Status of [13th National Conference on Transportation Asset Management](http://www.cvent.com/events/13th-national-conference-on-transportation-asset-management/event-summary-fb2da20ff2b14ddfbbaa97c27f09fb27.aspx), Boston, MA, July 11-14, 2020
     + Rescheduled to August of 2021.
     + 2021 is also the year that TRB is hosting the Performance Based Management and Planning conference; done every other year for these conferences. One-year it’s Asset Management, the next year it’s Performance Based Management and Planning, which is TRB sponsored. It’s unclear at this point if this conference will also be rescheduled or stay in 2021. Stay tuned.