**Meeting Notes**

AASHTO CPBM Organizational Management (OM) Subcommittee and

TRB Workforce Development & Organizational Excellence Committee (AJE15)

June 15, 2021 | 11:00 a.m. - 12:30 p.m. (Central)

**Welcome and Introductions (5 min.) – Deanna Belden, Charlie Purcell and Victoria Beale.**

* Others attending – Karen Miller, Yuna Kim, David Putz, Patrick Cowley, Alexis Kuklenski, Craig Crick, Stacey Huston, Gary Vansuch, and Nigel Blampied.

**FHWA Updates (10 min.) – Alexis Kuklenski**

* Alexis introduced herself as our new FHWA liaison. Welcome Alexis!
* Alexis shared the recent restructuring of teams at FHWA, which consolidated the Transportation Performance Management (TPM) and Transportation Asset Management (TAM) teams into one led by Steve Gaj.

**OM Items (30 min.)**

* Activity Updates
* Activity 1, Process Improvement – Gary Vansuch, Colorado DOT
	+ Much of the work of Activity 1 is built around the community of practice called the "Transportation Lean Forum" (TLF). The most recent webinar for the TLF in May featured terrific key improvement-related presentations from Illinois, Michigan, and Saskatchewan, and lots of robust discussion  -- and, that webinar is archived here: <https://sites.google.com/state.co.us/leaninterchange/home>
	+ And, the next live TLF webinar session will be the Ninth Anniversary session! It is set to start at 9 a.m. MDT on Tuesday, July 13; we are still recruiting presenters.
	+ We had a TLF webinar back in January integrated into the program of the 100th Annual Meeting of the TRB -- we would love to do something similar for the 101st Annual Meeting in January 2022 -- are there any details yet on the 101st Annual Meeting?
* Activity 2, Non-system performance measure – Deanna Belden, MnDOT
	+ Deanna reminded the group that the research synthesis proposal on project and program delivery measures was not funded this year and will be re-submitted for next year. As for focus this year for WG2, we are considering a focus on customer centric measures, perhaps including public value creation.
* Activity 3, Supporting the Agency Capability Building (ACB) Portal – Charlie Purcell, Iowa DOT
	+ Recent follow-up with TRB staff on the research implementation project for related to the ACB portal indicates that panel formation should begin soon.
	+ We have a few who have expressed interest so far, but if you or someone you know may be interested in serving on this panel, please contact Charlie Purcell.

**AJE15 Items (30 min.) – Victoria Beale**

* TRB annual meeting dates will be January 9-13, 2022.
* TRB paper review process is starting in mid-August, if interested go in to MyTRB.org profile and update your information and select the committee you’d like to review. If uninterested, please remove your name from the list.

**Other Business / Open Discussion (10 min.) – All**

* Dave Putz initiated a discussion about leading indicators and shared some of the work he is doing at Iowa DOT with our executive leadership team in developing a score card that will include some leading indicators.
* Gary Vansuch shared some work related to this at Colorado DOT, which includes their [Performance Plan](https://drive.google.com/file/d/1FzM-pQgala6bv9WcNFP7uRSa73MyfFgM/view). The discussion of the various metrics they are using begins after page 43; slide 23, in this document.

**Wrap-up (5 min.) – Deanna Belden**

* Action items
	+ If you’d like to review papers for AJE15 this year, please sign up in MyTRB.org. Additionally, if you are signed up and don’t want to review this year, please update your profile.
	+ Please review the draft Triennial Strategic Plan for AJE45 Committee on Information and Knowledge Management (attached) and identify any additional connections that might exist with the work of our OM subcommittee and / or AJE15 committee.
	+ Please see the see the survey/questionnaire being used by Nigel Blampied and his colleague to prepare a synthesis on STIP programming, and try to ensure your state provides a response. [https://sjsu.qualtrics.com/jfe/form/SV\_3R8sQVUTJqhud4W](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fsjsu.qualtrics.com%2Fjfe%2Fform%2FSV_3R8sQVUTJqhud4W&data=04%7C01%7CStacey.Huston%40iowadot.us%7C338d56cdece242f5ebfb08d930394e2b%7Ca1e65fcc32fa4fdd86920cc2eb06676e%7C1%7C0%7C637593845163579786%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=DXDTxUWp%2F6aB%2FV1y5SEfuMFGG9qb8KUHBAn1YjyxcDY%3D&reserved=0)
	+ Please send David Putz any items your DOT is working on regarding lead measures.
* Upcoming meetings / events
	+ Next OM AJE 15 meeting is July 20, 2021 from 11:00 a.m.-12:30 p.m. Central.
	+ TRB Asset Management Conference will be held virtually on August 10-12, 2021.