**Meeting Notes**

AASHTO CPBM Organizational Management (OM) Subcommittee and

TRB Workforce Development & Organizational Excellence Committee (AJE15)

November 16, 2021 | 11:00 a.m. - 12:30 p.m. (Central)

**Welcome and Introductions (5 min.) – Deanna Belden, Charlie Purcell and Victoria Beale.**

Others attending - Gary Vansuch, Nigel Blampied, Nelson Hoffman, David Putz, Lori Richter, Craig Crick and Stacey Huston.

**FHWA Updates (10 min.) – Nelson Hoffman**

* Infrastructure bill implementation is the focus; the agency is starting to gear up for this.
* EdX project will end on Dec 31 but will be seeking an extension. Currently only allows one course at a time but might relax this if the contract is not extended.

**OM Items (30 min.)**

* Activity Updates
* Activity 1, Process Improvement – Gary Vansuch, Colorado DOT
  + Activity 1 - tomorrow is Webinar Wednesday. First of all we have The Transportation Lean Forum efforts; which is a future panel for DOTs through the US and one across the border north from Ontario, panel discuss stuff. Later in the day will be the TPM Webinar.
  + After the Webinar we will be doing some additional planning and will be inviting folks in to meet for next steps on various items.
* Activity 2, Non-system performance measure – Deanna Belden, MnDOT
  + Last month we discussed that the TRB AJE 10 committee was putting together a proposal for a domestic scan titled, Leading Practices for Implementing an Organizational Mission that Supports Societal Goals (see attached).

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  + We thought our committee would be a good candidate to sponsor this research and are committed to doing so.
  + Agencies have been challenged to identify direct actions that influences improvements on public safety and equity.
  + The PIARC TC 1.1 Workshop on Innovation and the Innovating Organization November 23. If you have not yet registered for that workshop, please do so as soon as possible so that we know who will be attending. On November 23 from 12:30 – 17:30 Paris time (6:30 am – 11:30 am Eastern standard time) You can register here:[**Register here [newsletter.oonops.net]**](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Furldefense.com%2Fv3%2F__http%3A%2Fnewsletter.oonops.net%2FGo%2Findex.cfm%3FWL%3D33080%26WS%3D137547_4987701%26WA%3D11526__%3B!!KKphUJtCzQ!fJWpeC8yt5RbW8t9IZGRz1MTSkYdP8HYDnd4JrGIw77Y1MMDCLM9M5F5YoaSsAW_0opcDjQTY5d-%24&data=04%7C01%7CStacey.Huston%40iowadot.us%7C88ac52aa3b91440ff20e08d9a93fba1a%7Ca1e65fcc32fa4fdd86920cc2eb06676e%7C1%7C0%7C637726913722819457%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000&sdata=TqYmXtI4yteeClijYVc9HQs%2FIc2nyKt4onKldKK2mkg%3D&reserved=0)
  + **Joint AASHTO CPBM/TPM Pooled Fund Quarterly Meeting December 2**Please join your peers for the next Joint AASHTO CPBM/TPM Pooled Fund Quarterly Meeting, scheduled for December 2, 2021 from 2:00 - 4:00 PM EST. The feature topic is Performance Management - Moving to New Measures. We will also provide an Infrastructure Investment and Jobs Act (IIJA) update at this meeting. Register: [https://bit.ly/30xnwh2](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fbit.ly%2F30xnwh2&data=04%7C01%7CStacey.Huston%40iowadot.us%7C88ac52aa3b91440ff20e08d9a93fba1a%7Ca1e65fcc32fa4fdd86920cc2eb06676e%7C1%7C0%7C637726913722819457%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000&sdata=C8Fd9GP9JORokswZKi%2Ff1%2FR0Fh9M7xVO8vqLqJuacJI%3D&reserved=0)
* Activity 3, Supporting the Agency Capability Building (ACB) Portal – Charlie Purcell, Iowa DOT
  + Progress has been made on moving forward with formation of the panel.
  + Formal invites have been sent to those that have submitted to be members.
* CPBM Action Planning Update:
  + As a reminder we talked about an action plan for our committee. Each AASHTO committee has been asked to develop a series of general activities in support of the AASHTO Strategic plan.
  + We submitted our ideas to the AASHTO Committee on Performance Based Management leadership group.
  + The ideas we came up with included:
    - Through the Transportation Lean Interchange, provide resources and guidance on best practices in employee empowerment and Lean continuous improvement.
    - Support and promote the dissemination and application of the Agency Capability Building (ACB) Guide and web portal.
    - Continue our collaboration with TRB Workforce Development & Organizational Excellence Committee (AJE15).
    - Supporting the NCHRP domestic scan project proposal titled, "Leading Practices for Implementing an Organizational Mission that Supports Societal Goals".
    - Support and promote the activities of the Transportation Lean Forum to help member agencies strengthen their process improvement capabilities.
    - Regularly include feature presentations in subcommittee meetings that highlight noteworthy practices related to organizational management.

**AJE15 Items (30 min.) – Victoria Beale**

* Victoria shared the Triennial Strategic Plan and the group discussed and provided feedback on the outlook, and also the goal focus area.
* Victoria will gather the comments and will follow up at a future meeting.

**Other Business / Open Discussion (10 min.) – All**

* Tomorrowat 2pm Eastern, TBM Webinar #9, focused on Organizational Management and Measures. Featured speakers will include:
  + Daniel Fodera – Enterprise management at FHWA
  + Professor Mark Fagan (Harvard) – latest thinking about organizational management and enhancing public value creation
  + Charlie Purcell – Iowa DOT’s business planning initiative
  + Gary Vansuch – Using Lean to improve results and meet customer needs
* [https://www.tpm-portal.com/events/tpm-webinar-9/](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.tpm-portal.com%2Fevents%2Ftpm-webinar-9%2F&data=04%7C01%7CStacey.Huston%40iowadot.us%7C2766cf85c1fd4b045cc208d9a94261fe%7Ca1e65fcc32fa4fdd86920cc2eb06676e%7C1%7C0%7C637726924853762486%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000&sdata=vb3taeMH9zKQ%2Bv7d72aHIRXehDL516VeFZNNYfdcjGA%3D&reserved=0)
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**Wrap-up (5 min.) – Deanna Belden**

* Action items
  + Registration links for tomorrows Webinar and next week’s innovation workshop and the information about the Domestic Scan proposal will be sent out via email.
* Upcoming meetings / events
  + Next OM AJE 15 meeting is December 21, 2021 from 11:00 a.m.-12:30 p.m. Central.